

# **TRISTATE GENEALOGICAL SOCIETY BY LAWS**

## **Article 1** **Name**

Section 1. The name of this organization shall be TriState Genealogical Society.

Section 2. The mailing address of this Society shall be P.O. Box 21902, Bullhead City , AZ 86429 . The President, Secretary and Treasurer shall have keys to the P.O. Box.

Section 3. This Society shall be a nonprofit organization.

## **Article 2** **Mission**

The mission of this Society shall be to promote and further interest in genealogy and family history and to provide fellowship and assistance to those interested in these subjects.

## **Article 3** **Membership, Dues and Newsletter Subscription**

Section 1. Membership in this Society shall be open to anyone interested in genealogy or family history.

Section 2. Dues for an individual membership in this Society shall be \$20.00 per year. Dues for a family membership shall be \$25.00 per year.

Section 3. Dues are payable in September. Dues for new members joining the Society after December shall be prorated at \$3.00 per month.

Section 4. A hard-copy subscription to Desert Dweller's Digest quarterly newsletter may be purchased by members or non-members for \$6.00 per year.

## **Article 4** **Slate of Officers**

Section 1. The officers of this Society shall be President, Vice President, Secretary and Treasurer.

Section 2. Each officer shall be elected for a term of one year. There shall be no limit on the number of terms an officer may serve.

## **Article 5** **Nominations and Elections**

Section 1. Nomination of officers shall be made by the nominating committee.

Section 2. The Nominating Committee shall consist of three (3) members and shall be appointed by the President at the April meeting. At the May meeting, the Nominating

Committee shall present names of one or more members for each office. Nominations may also be taken from the floor.

Section 3. Election shall be held at the May meeting of each year. Each member in good standing shall be allowed to vote for each officer.

## **Article 6** **Duties of Officers**

Section 1. President. The president shall preside over all meetings of this Society. The President shall appoint all committees of the Society.

Section 2. Vice President. In the absence of the President, the Vice President shall perform the duties of the President. The Vice President shall also serve as Historian for the Society and shall maintain all documents and materials relating to the history of the Society.

Section 3. Secretary. The Secretary shall record the proceedings of each meeting, read the record as requested by the President and maintain the meeting minutes. The Secretary shall be responsible for all correspondence and shall send cards and/or correspondence to members and others as directed by the President and/or voted upon by the membership.

Section 4. Treasurer. The treasurer shall be responsible for receiving all funds, depositing them in the bank and disbursing funds as directed by the Society membership. The Treasurer shall maintain the financial records and membership rolls of all current and past members, present financial and membership reports at each meeting and coordinate with the newsletter editor.

## **Article 7** **Committees**

Section 1. The President shall appoint chairpersons for the following committees: Desert Dweller Digest, publicity, programs, Federation of Genealogical Societies delegate and webmaster for the TriState Genealogical Society web page.

Section 2. The President may add new committees and appoint the chairperson so long as the general interest of the membership is served. Each member may chair or serve on multiple committees. Officers may chair or serve on any committee except the Nominating Committee.

Section 3. The Desert Dwellers Digest chairperson shall be the editor of the society's quarterly newsletter. The editor may appoint contributors.

Section 4. The publicity chairperson shall be responsible for placing meeting and Society event notices in any media (newspaper, television, radio, flyers, etc).

Section 5. The program chairperson shall be responsible for scheduling programs and events for our Society from September to May.

## **Article 8** **Meetings**

Section 1. Regular meetings of the TriState Genealogical Society shall be held at 10:00 a.m. local time on the second Friday of each month from September through May at Mohave Community College Henry Campus, Bullhead City, Arizona . Meetings may be held at other locations, but must be announced at a prior regular meeting. If a meeting place or time must be changed, membership shall be notified by telephone, mail or e-mail. Special meetings may be called by the current slate of officers.

Section 2. All meetings shall be conducted according to Roberts Rules of Order, Revised.

### **Article 9** **Amendments**

Section 1. These bylaws may be amended at any regular meeting of the Society by a two-thirds vote, provided that the proposed amendment has been submitted at a previous regular meeting.

Section 2. Unless otherwise provided prior to its adoption, any amendment shall take effect immediately.