



# Research Request



**SHASTA GENEALOGICAL SOCIETY**

P.O. Box 493431 Redding, CA 96049 – 3431

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Our volunteers are happy to do research on your ancestors while they were living in Shasta County but positive results cannot be guaranteed. Minimum cost per request is \$10 plus \$10 per additional hour. If you have an unusual or complicated request, we will give you an estimate of cost before proceeding. Your \$10.00 fee must be received before research begins. Any additional costs (research, copying or certification fees) must be received before results are released. The research fees are used to acquire more books for the SGS Collection.

Send your inquiry by E-mail or U.S. mail. We can not accept phone calls for research requests. **Please limit each request to one individual.** Don't forget to include your name, mailing address, telephone number and E-mail address at the bottom of this form.

You can make our job easier, and get better results, if you include as much information as possible about you ancestor. Attach extra pages as necessary.

**Name of person you are researching.** \_\_\_\_\_

**When he or she lived**  
**(& in northern California)** \_\_\_\_\_

*If you don't know an exact date of birth, death, or marriage, an approximate date may be helpful.*

**Where he or she lived**  
**(& in northern California)** \_\_\_\_\_

*Either a specific place or a general area.*

**The exact information for which you are looking.** \_\_\_\_\_

\_\_\_\_\_

*If you want only copies of the documents, or certified copies. A self-addressed, stamped envelope (SASE) would be appreciated.*

**A list of Sources already consulted.** \_\_\_\_\_

\_\_\_\_\_

*So our researchers won't duplicate research you have already completed.*

Your Name \_\_\_\_\_ Email Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

**While we are not “professional” researchers, our volunteers do have extensive experience in genealogical research.**

For more information on the Shasta Genealogical Society contact us at the address or email above