

APPROVED MAY 5, 2007

## **YADKIN VALLEY HISTORICAL ASSOCIATION**

### Bylaws

#### **ARTICLE I. NAME**

The name of this organization shall be the Yadkin Valley Historical Association, Inc.

#### **ARTICLE II. PURPOSE**

Section 1. Mission. The Yadkin Valley Historical Association is dedicated to preserving, promoting, and interpreting the history of the Yadkin River valley through cooperation among the region's history-related entities and individuals.

Section 2. Purpose. The purpose of this Association shall be to assist with the promotion and implementation of the objectives of the Yadkin Valley Historical Association as set out in the bylaws and to:

1. Promote visitation and access to the region's historic sites and resources.
2. Conduct regular meetings to enable all interested parties to share information and resources to develop best practices in presenting and interpreting the history of the region.
3. Develop membership among member sites to encourage support of history of the region.
4. Seek other areas of opportunity, when appropriate.
5. Periodically produce and distribute a member directory brochure to be distributed throughout the region.

#### **ARTICLE III. STATUS AS AN ORGANIZATION**

Representatives of counties bordering on the Yadkin River founded the Yadkin Valley Historical Association on August 12, 2006, in Yadkinville, N.C. The Association's fiscal year shall be from September 1 through August 31. The Association is incorporated under the laws of the State of North Carolina. It takes no part in political campaigning or lobbying activities, nor does it make monetary donations to political or lobbying groups. Application for 501(c)(3) non-profit organization status is pending.

#### **ARTICLE IV. MEMBERSHIP**

Section 1. Qualifications. Membership is open to public and private entities and individuals within the region whose primary activity is related to historic sites, museums, archives, history education, historical society, history research, history writing, or historic preservation. No member of the Association shall derive monetary profit from said membership. A member may bid to provide contract services to the Association, but shall

receive the contract only as low bidder, with the member's services to be provided at cost.

Section 2. Dues. \$20.00 annually per entity or individual.

Section 3. Member Voting Rights. Each member shall be allowed one vote in all business matters brought before the general membership at the Association's annual meeting.

## **ARTICLE V. BOARD OF DIRECTORS**

Section 1. Members The Board of Directors shall consist of two representatives and an alternate from each county represented in the Association. In the event one of these representatives is unable to attend a Board meeting, that individual may request the alternate representative from that county to attend the Board meeting in a voting capacity. In addition, the Board of Directors shall include two at-large directors and an alternate from each ethnic group, these positions to be filled as interest and circumstances dictate. All members and alternates shall serve as unpaid volunteers, and shall avoid any conflict of interest between themselves and providers of services to the Association.

Section 2. Election of Board Members. Members for each county represented in the Association shall elect two representatives and one alternate to serve on the Association's Board of Directors at the annual meeting. The Board shall develop an arrangement is to ensure continuity of experience on the Board of Directors.

Section 3. Meetings. The Board of Directors shall meet as necessary.

Section 4. Calls for Meetings. No meeting of the Board of Directors shall be called without informing all members of the Board.

Section 5. Quorums. A quorum shall consist of representatives of a majority of the counties represented on the Board of Directors.

## **ARTICLE VI. OFFICERS**

Section 1. Officers. The officers shall initially consist of a President, Vice-President (President-elect), Recording Secretary, Corresponding Secretary, Treasurer, and Parliamentarian. Beginning with the Association's third year, the officers shall also include the immediate past President, who shall remain a voting member of the Board for two years to ensure continuity of experience, but without specific duties.

Section 2. Term. Officers will serve two-year terms, coinciding with a September through August fiscal year.

Section 3. Election. Election of officers will be held at the first meeting of the Board of Directors after the annual meeting for the Vice President (President-elect), Recording

Secretary, Corresponding Secretary, Treasurer, and Parliamentarian. Nominees for Officers shall have been an Association member in good standing for six months prior to nomination.

Section 4. Officers' Duties.

A. President

- Shall be the Executive Officer of the Association.
- Shall serve a two-year term.
- Shall plan and preside at meetings of the Association.
- Shall name special ad-hoc sub-committees, as needed.
- Shall sign all contracts committing the Association to pay fees for services.
- Shall propose amendments to Bylaws, as needed.
- Shall serve as ex officio member of all committees.

B. Vice President

- Shall perform all duties of the President in the event or the absence of the President.
- Shall serve a two-year term as Vice President, followed by a second term as President.
- Shall plan programs for the general meetings.
- Shall assist the President as needed.

C. Recording Secretary

- Shall record the minutes of all proceedings of the Association and preserve copies for the Association's permanent records.
- Shall serve a two-year term.
- Shall provide to the President in a timely manner copies of the minutes of its meetings.

D. Corresponding Secretary

- Shall send and receive the Association's correspondence.
- Shall serve a two-year term.
- Shall secure and maintain a permanent Association mailbox.
- Shall create and distribute press releases, as needed by the Association.
- Shall prepare Association brochures, as needed.
- Shall update information for the Association website, as needed.
- Shall acknowledge new members and provide them copies of the bylaws and other materials as needed.

E. Treasurer

- Shall maintain an accurate record of the Association finances.
- Shall serve a two-year term.
- Shall maintain a current roster of Association members and preserve a copy for the Association's permanent records.
- Shall send annual invoices to members.
- Shall pay any fees which the Association has contracted to pay.
- Shall report on the expenditures and balance of the funds at meetings.

F. Parliamentarian

- Shall ensure that Association meetings are conducted in accordance with established parliamentary procedures and rules of order.
- Shall serve a two-year term.

#### **ARTICLE VII. PARLIAMENTARY AUTHORITY**

The Yadkin Valley Historical Association shall be guided by standard parliamentary practices and by the current edition of *Roberts' Rules of Order*.

#### **ARTICLE VIII. AMENDMENTS TO BYLAWS**

These bylaws shall be amended as needed. After approval by the Officers, the general membership will be asked to approve and endorse the changes. Changes will be made with approval by the majority of members present at the next annual meeting.

#### **ARTICLE IX. DISSOLUTION**

Upon dissolution of the Yadkin Valley Historical Association, the Association's records shall be donated to the North Carolina State Archives in Raleigh. All remaining financial assets of the Association shall also be donated to the North Carolina State Archives in order to assist in maintaining the Association's records.

The Board of Directors of The Yadkin Valley Historical Association approved these Bylaws on May 5, 2007, at the Wilkes Heritage Museum, Wilkesboro, NC.

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Andrew L. Mackie,  
President