

TMG

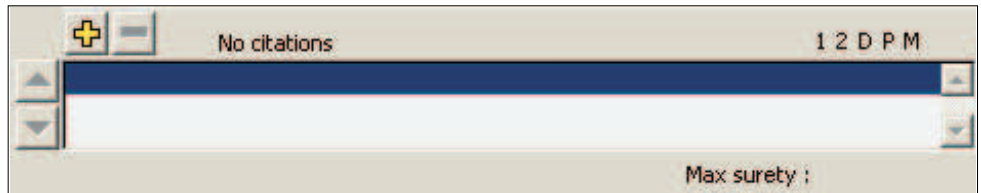
Sources should be our friends - don't be intimidated

★ Enter sources in the Tag entry window

Every tag entry window has a box for sources.

There has been very little change in the process since version 4. TMG help has many listings under the word sources or start with the

Users Guide (v5, pp. 169-182). GTMOOTMG has a whole chapter on sources (pp. 90-108). TMG web sites by Lee Hoffman and Terry Reigel have help too (see our web site below).



★ Start with what you want in your footnotes and bibliography

Probably the best place to start is with Elizabeth Shown Mills's *Evidence! Citation Analysis for the Family Historian*, which is the guidance for one set of TMG source templates. The latest *Chicago Manual of Style* can also be helpful. The templates in TMG are based on Lackey (*Cite Your Sources*) or Mills or can be Custom made.

Once you have an idea what needs to be recorded about the book, document, photo, email, etc. it will be easier to create your source and work with the various source elements. Consistency in giving them abbreviations (names in the Master Source List) will help in locating them as you work. Also remember that once you create a source that looks just right, you can copy it as the basis of a similar one such as when you have a number of obituaries from the same newspaper. You will also have to learn whether you are a "lumper" or a "splitter" (see GTMOOTMG).

★ The Master Source List

The MSL (see Tools menu) is the place to work with your sources. They may need review and revision just as places and other data seem to do. The list can be sorted by Abbreviation, Source Number, Title or default surety. Options include renumbering or merging sources.

★ Add citation details for your tag

Once the source is completely entered, you will return to the citation window for this tag entry. It contains a text box where you want to enter any information specific for this tag such as the page number in a book. For many sources there need be no detail, especially for "splitters" who use many detailed sources. There are also spaces for a reference field (can be coordinated with your filing system) and sureties for Principal 1 & 2, date, place and memo.

Among v6 features is a new Citation Memo field designed to hold comments, rationale, etc., that is separate from Citation Detail and is not necessarily intended to be output. However, it can be referenced by the new source template variables [CM], [CM1]...[CM9]

TMG upgrade available: version 5.15 to version 6 for \$24.95 (+\$10 for a CD)

