

NATIONAL SOCIETY
OF THE
SONS OF THE AMERICAN REVOLUTION

CONSTITUTION
AND
BY-LAWS

OHIO SOCIETY
CINNATI CHAPTER

**SONS OF THE AMERICAN REVOLUTION
OHIO SOCIETY
CINCINNATI CHAPTER
Constitution & By Laws**

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DEFINITIONS

MEMBERS & MEETINGS

Member – A person recognized to be in good standing by the Registrar-General's active membership list, NSSAR.

Inactive Member – A person (1) whose dues is in arrears and has been dropped from the active members list by the Registrar-General, NSSAR and (2) A person who has resigned.

Annual Meeting – A business meeting of the Chapter, held in December of each year, to which all members are invited. The installation of Officers for the next calendar year is conducted; annual reports of Committee Chairmen are presented, in addition to any other business deemed necessary. *(Amended 6 Oct 2010) (Effective 1 Dec 2010)*

Meeting – Any meeting to which the Chapter Membership has been invited, including Dinners and Luncheons, where the business of the Chapter may be carried on. Excluded are the Annual Meeting, meetings of the Board of Management and of the Executive Committee.

Board of Management Meeting – Regularly scheduled meetings attended for discussion of and action on Chapter business. All members of the Chapter are welcome but only Board of Management Members have voting privileges.

Executive Committee Meeting – Meeting called by the President and attended by members of the Executive Committee and invited guests, to develop policies and philosophy for presentation to the Board of Management.

SONS OF THE AMERICAN REVOLUTION
OHIO SOCIETY
CINCINNATI CHAPTER
CONSTITUTION

Article I- Name

The name of this organization shall be the “Cincinnati Chapter, Ohio Society, Sons of the American Revolution. It is referred to in this Constitution and these By-Laws as “Cincinnati Chapter”, “the Chapter, “the Society”, and “this Society”.

Article II – Objects

The objects of this Chapter are declared to be patriotic, historical and educational, and shall include those intended or designed to perpetuate the memory of those who, by their services or sacrifices during the war of the American Revolution, achieved the independence of the American people; to unite and promote fellowship among their descendants; to inspire them and the community at large with a more profound reverence for the principles of the government founded by our forefathers; to encourage historical research in relation to the American Revolution; to acquire and preserve the records of the individual services of the patriots of the war, as well as documents, relics and landmarks; to mark the scenes of the Revolution by appropriate memorials; to celebrate the anniversaries of the prominent events of the war and of the Revolutionary period; to foster true patriotism; to maintain and extend the institutions of American freedom, and to carry out the purposes expressed in the preamble of the Constitution of our country and the injunctions of Washington in his farewell address to the American people.

Article III – Eligibility for Membership

Section 1. -- Any male shall be eligible for membership in the Society being a citizen of good repute in the community who is the lineal descendant of an ancestor who was at all times unflinching in loyalty to, and rendered active service in the cause of American

Independence, either as an officer, soldier, seaman, marine, militiaman or minuteman, in the armed forces of the Continental Congress, of any one of the several Colonies or States; as a signer of the Declaration of Independence; as a member of a Committee of Safety or Correspondence; as a member of any Continental, Provincial, or Colonial Congress or Legislature; as a foreign national of, but not limited to, France, Germany, Poland, Spain, Sweden or Switzerland who rendered service in the cause of American Independence or as a recognized patriot who performed actual service by overt acts of resistance to the authority of Great Britain.

There shall be the following classes of members:

(1) a Regular or Regular Life Member shall be any member of the age of eighteen years and over, excepting those members described in Subsections (2) through (4) of this Paragraph, who meets all the requirements for membership as defined in this Constitution and in the Bylaws of the National Society.

(2) a Youth Registrant shall be a male under the age of eighteen years whose Youth Registrant application has been submitted and approved in accordance with the Bylaws of the National Society.

(3) a Youth Life Member shall be a male under the age of eighteen years who has applied for and been admitted to Youth Life Membership and has paid the applicable fee for Life Membership.

(4) a Junior Member is a male under the age of eighteen years who has met the membership requirements of the Sons of the American Revolution. A Junior Member cannot vote or receive the SAR Magazine until he attains the age of eighteen years.

(5) A Memorial Membership for a deceased male of the same family as current members, whose application has been submitted and approved in accordance with the Bylaws of the National Society.

(Amended 6 Oct 2010) (Effective 1 Dec 2010)

Section 2. – However, any person advocating the overthrow of the government of the United States of America by use of force or violence shall not be eligible for membership in the Society.

Section 3. – Any member in good standing of any other Chapter, or any other State, or Territorial Society of the Sons of the American Revolution, who having performed an

outstanding civic or patriotic service for the United States of America, may be made an honorary member by vote of this Chapter, without the payment of admission fees or annual dues, and such honorary member shall be entitled to all the privileges of this Chapter, except the right to vote, to hold office, or to be eligible to be a delegate to a State Meeting or to a National Congress.

Article IV – Officers and Board of Management

Section 1. – The officers of the Chapter shall be: President; First and Second Vice-Presidents; Secretary; Treasurer; Historian; Registrar; and Chaplain.

Section 2. –The Chapter officers, along with up to (5) Chapter members who shall be elected, and all living Past Cincinnati Chapter Presidents in good standing, shall constitute the Chapter Board of Management. A Dual Member is eligible to hold office and be a delegate from his dual state or home state, but not in both societies.

(Amended 6 Oct 2010) (Effective 1 Dec 2010)

Section 3. –The officers and up to five (5) Chapter members for the Board of Management shall be elected at a November Meeting of the Chapter and installed immediately after the Annual Meeting of the Chapter. They shall hold office for a term of one (1) year, or until their successors are elected and installed. A sitting Officer or Chapter member may run for re-election to his current position. The installation procedure shall be governed by the procedures listed in the NSSAR Handbook.

(Amended 6 Oct 2010) (Effective 1 Dec 2010)

Section 4. – Intentionally Blank

Section 5. – One person may hold more than one office but shall have only one (1) vote.

Section 6. – In the event of a vacancy in the office of the President, the First Vice-President shall become President. The Second Vice-President shall advance to the office of First Vice-President and the position of Second Vice-President shall remain open until the next election. However, if the vacancy is caused by a condition that will only result in a short absence, the President's position will be filled by the First Vice-President for the period of time, with the Second Vice-President remaining in position. Should more than one (1) vacancy occur, under like conditions as stated above, officers will advance in order of rank as stated in Article IV, Section 1, to cover such openings.

A vacancy in any other office shall be filled by the Board of Management after considering the recommendations of the Nominating Committee.

Section 7. – The President shall have the power to appoint an Executive Committee, consisting of the President; the Vice-Presidents; Secretary; Treasurer; and other members that he may deem necessary. This committee shall be approved by the Board of Management.

The Executive Committee shall function chiefly during the intervals between the monthly meetings of the Board of Management. At such times, it shall act for the Chapter's needs. However, its actions shall be subordinate to the Board of Management's instructions. In the case of any conflict, the Board of Management can countermand or nullify any action taken by the Executive Committee, and/or give it explicit operating instructions.

Section 8. – Meetings of the Board of Management shall be held a minimum of four times per year at a suitable time and place. Board of Management Meetings shall be held during the first fourteen (14) days of the month in which they are held. No Meetings of the Board of Management shall be held in July or August. Board of Management meetings are open to members in good standing from the Cincinnati Chapter and visiting SAR members from other Chapters, however only Board of Management members may vote. *(Amended 6 Oct 2010) (Effective 1 Dec 2010)*

Section 9. – Special meetings may be called by the President, and must be called upon the request in writing of five (5) or more members of the Board of Management. Special meetings of the Chapter shall be called whenever requested by fifteen (15) or more members (in good standing) of the Chapter.

Section 10. – There shall be at least ten (10) members present at any meeting of the Chapter in order to constitute a quorum.

Article V – Annual Meeting and Election of Officers, and Board of Management

Section 1. – The Annual Meeting of the Chapter for the transaction of business shall be held each year at the same location as the regular Board of Management Meeting scheduled for December. This Annual Meeting will follow the Board of Management Meeting. The officers and members of the Board of Management which were elected at

the November Chapter meeting will be installed just prior to the conclusion of the Annual Meeting and will immediately take office.

Section 2. – The Nominating Committee as defined in Article II, Section 12 of the By-Laws, shall report at the November meeting of the Board of Management, the names of one (1) or more candidates for each office to be filled, and upon approval by the Board of Management, shall report the approved names of such candidates to the November Meeting of the Chapter.

Section 3. – Nominations for any office may be made from the floor at the time of the November Meeting of the Chapter.

Section 4. – If there is more than one (1) candidate nominated to any office, elections for that office shall be by written ballot. If there is not more than one (1) nomination for any office, the vote may be by acclamation. The candidate receiving the majority of the votes cast shall be declared elected.

Article VI – Amendments

Any proposed amendments to this Constitution may be submitted in writing at any regular meeting of the Board of Management. Such proposed amendments must be signed by three (3) active members of the Chapter before being submitted to the Board of Management for vote on its acceptance. Upon a favorable vote, a copy of the proposed amendment shall be sent to each Chapter member. After such notice, the proposed amendments shall be voted on at the next Chapter Meeting, providing however that it is at least thirty (30) days after mailing the proposed amendments.

Article VII – Distribution of Assets of Dissolution

IRS Compliance. The Cincinnati Chapter, Sons of the American Revolution, is a chartered subordinate body of the Ohio Society, Sons of the American Revolution which is an exempt organization under Section 501 (c)(3) of the Internal Revenue Code of 1954. All the purposes stated in Article II of this Constitution are for educational purposes as provided in Section 501 (c)(3) of the Internal Revenue Code of 1954, and any activity not permitted by the provisions of that portion of the Code is prohibited. In the event of the dissolution of the Cincinnati Chapter, Sons of the American Revolution, all its assets, not required to meet legal obligations of that Chapter and all materials of

that Chapter shall become the property of the Ohio Society, Sons of the American Revolution.

Article VIII – Parliamentary Authority

Section 1. - The rules set forth in the most current edition of Robert’s Rules of Order, Newly Revised shall govern the Cincinnati Chapter in all meetings of the Board of Management in which they are not inconsistent with the Constitution and the Bylaws of the Cincinnati Chapter, the Ohio Society, and the National Society.

(Amended 6 Oct 2010) (Effective 1 Dec 2010)

**SONS OF THE AMERICAN REVOLUTION
OHIO SOCIETY
CINCINNATI CHAPTER**

BY-LAWS

Article I – Admission to Membership

Section 1. – A candidate for membership in the Society may present his request to the Board of Management through the Registrar and, upon favorable action by the Board together with proof of qualification for membership and payment of admission fees, upon favorable action of the Ohio Society and the National Society, shall become a member of the Society. Such application and proof of qualification shall be filed in triplicate upon forms which will be furnished upon request by the Registrar of the Chapter. The application forms shall be filled out according to the requirements and directives of the National Society.

Section 2. – For the purpose of preserving the records of revolutionary patriots and their descendants, any person may file with the Chapter Registrar a record in triplicate of services in the Revolution and of the line of descent. One (1) copy shall be placed in the Chapter files, one (1) copy shall be deposited with the Ohio Society archives, and one (1) copy shall be deposited in the archives of the National Society.

Section 3. – Whenever an applicant for membership in the Society is a lineal descendant of a present or former member of the Society whose application contains definite authority for the ancestor of that present or former member having been eligible as a Son of the American Revolution, it shall only be necessary to establish his descent from such present or former member, and he shall include such member's National Number, provided that the proofs satisfactory to the Genealogist General are in his files to establish the line of descent from the ancestor to the present or former member. The application form must be filled in its entirety using the reference material.

Section 4. – Whenever any change is made by the National Society and/or the Ohio Society in the qualifications for membership as outlined in Sections 1, 2, or 3 above,

such change shall be made by this Chapter, without further action being required by the Chapter.

Article II – Duties of Officers and Committees

Section 1. – The President shall preside at all meetings of the Chapter and the Board of Management, and may vote only on tied questions. He shall exercise the usual functions of a presiding officer and shall enforce a strict observance of the Constitution, By-Laws, and the rules and regulations of the Chapter.

Section 2. – The Vice-Presidents shall assist the President in the performance of the duties of his office.

In the absence of the President, the First Vice-President shall preside over the Chapter, Board of Management, and Executive Committee meetings. At such times, he shall assume the prerogatives, and shall perform the duties of the President as required. The First Vice-President shall review and monitor the Cincinnati Chapter website to be sure that the information displayed is appropriate and up-to-date. At the Annual Meeting, with the support of the Treasurer, he shall present the budget for the ensuing year. He shall perform other duties as requested by the President.

In the absence of the President and the First Vice-President, the Second Vice-President shall preside over the Chapter, Board of Management, and Executive Committee meetings. At such times, he shall assume the prerogatives, and shall perform the duties of the President as required. The Second Vice-President will have the responsibility for making the arrangements for all Board of Management, Executive Committee, as well as the Annual Meeting.

(Amended 6 Oct 2010) (Effective 1 Dec 2010)

Section 3. –The Secretary shall conduct the general correspondence of the Chapter. He shall give due notice of the time and place of all meetings of the Chapter and the Board of Management. He shall give due notice to the several officers of all votes, orders, resolves, and proceedings of the Chapter affecting them or pertaining to their respective duties. He shall certify all acts of the Chapter. He shall record, maintain, and distribute the minutes of all meetings of the Chapter, Board of Management, and Executive Committee including the Chapter's Annual Meeting. He shall have charge of

those Chapter records appropriate to his office and not maintained by other Officers or Committee Chairmen. He shall keep accurate records of all the proceedings and orders of the Chapter. He shall maintain a listing of all approved standing rules.

(Amended 6 Oct 2010) (Effective 1 Dec 2010)

Section 4. – The Treasurer shall collect the dues of members and keep individual account of same, issue membership cards, receive and keep the funds and securities of the Chapter, and shall pay out of such funds only sums as may be ordered by the Chapter or the Board of Management, or by the Executive Committee,. He shall keep a true account of his receipts and payments and shall render the same to the Chapter at each Annual Meeting of the Chapter. He shall be responsible for the preparation and timely submittal of the annual income tax report to the IRS, and other such reports as required by law. The Treasurer shall, subject to the discretion of the Board of Management, be required to execute a bond in the amount satisfactory to the Board of Management, and shall file same with the Secretary. An annual audit of the Treasurer's Records shall be conducted by the Audit Committee as defined in Article II Section 12 of these By-Laws, and submitted for approval at the second Board of Management meeting of the following calendar year. *(Amended 6 Oct 2010) (Effective 1 Dec 2010)*

Section 5. – The Historian shall prepare biographical notices of deceased members and at the Annual Meeting of the Chapter shall submit a list of the members who died during the preceding year. He shall keep the records of historical commemorative meetings and supervise the preparation and printing of all historical publications other than the membership rolls. He shall prepare a yearbook of events of the Chapter, and shall maintain the archives of the Chapter in a safe location and in an acceptable manner.

(Amended 6 Oct 2010) (Effective 1 Dec 2010)

Section 6. – The Registrar shall keep a roll of the members and in his care shall be lodged all the proofs of membership qualifications and all the historical and genealogical papers, manuscripts, and other records the Chapter may possess and under the direction of the Board of Management, shall keep copies of such documents which the owner thereof may not be willing to leave permanently in the keeping of the Chapter. He shall verify as far as possible all statements as to Revolutionary Services of

ancestors that are made in the applications for membership and report to the Board of Management.

Section 7. – The Chaplain shall conduct the religious functions of the Chapter.

Section 8. – The Board of Management shall examine the requests of all candidates and vote on their acceptance into the Chapter according to the requirements of Article I, Section 1 of these By-Laws. They shall recommend plans for promoting the objects of the Chapter; digest and prepare business; and shall authorize the disbursement and expenditures of un-appropriated money in the treasury for the payment of current expenses of the Chapter. They shall generally oversee the interests of the Chapter, and execute all such duties as may be committed to them by the Chapter.

Section 9. – Committees shall be appointed by the President. After appointment, all Standing Committees, with the exception of the Nominating Committee, shall be ratified by the Board of Management. As necessary for the efficient and effective operation of the Chapter, the President may appoint Ad Hoc Committees and Chairmen subject to the ratification of the Board of Management. *(Amended 6 Oct 2010) (Effective 1 Dec 2010)*

Section 10. – The Standing Committees required for the achievement of the objects of this Chapter as outlined in Article II of the Chapter Constitution shall be: Audit; Awards; Nolan Carson Memorial Color Guard; Arthur M. & Berdena King Eagle Scout Scholarship Competition; Book-Marks; Douglas G. High Oration Contest; Flags; Good Citizenship; Nominating; Resolutions; Publicity; Newsletter; Revolutionary Sites and War Graves; Programs; Webmaster; Veterans; ROTC/JROTC Recognition Program; Notification; George S. & Stella Knight Essay Contest; and the Ertel Memorial Fund.

(Amended 6 Oct 2010) (Effective 1 Dec 2010)

Section 11. – These Standing Committees may be amended according to the requirements of Article IV of these By-Laws.

Section 12. - The basic duties of each Standing Committee shall be outlined hereafter but they shall be flexible as to allow freedom of deviation when needed by the committee Chairman, while staying with the objects stated in Article II of the Chapter Constitution.

Audit Committee – A committee of three or more members of the Chapter in good standing and appointed by the Chapter President at the Annual Meeting who shall conduct an audit of the Chapter treasury according to the “standards of a reasonable and prudent person” at the conclusion of the fiscal year, and to report to the Board of Management its findings. *(Amended 6 Oct 2010) (Effective 1 Dec 2010)*

Awards Committee – To act on suggestions by the membership; to seek out candidates and deserving compatriots for possible awards; and to approve, obtain, and issue the medals and certificates authorized according to the NSSAR Handbook, and all related publications issued for this purpose by the NSSAR.

(Amended 6 Oct 2010) (Effective 1 Dec 2010)

Nolan Carson Memorial Color Guard Committee – The Nolan Carson Color Guard shall be commanded by a Chairman with the title of “Nolan Carson Color Guard Commander”. The Color Guard Commander may appoint color guard members as well as a Deputy or Acting Color Guard Commander and Color Guard Armorer as assistants. The Commander shall establish a schedule of appearances of the Color Guard at public, National, State, and Chapter events; maintain liaison with State and National Color Guard Commanders; maintain reports and records; set guidelines for Color Guard uniforms and protocol; maintain an inventory of Color Guard equipment/uniforms; and recommend appropriate awards for Color Guard Members to the Awards Committee Chairman. *(Amended 6 Oct 2010) (Effective 1 Dec 2010)*

Arthur M. & Berdena King Eagle Scout Scholarship Competition Committee – Honors those who attain the highest rank in Scouting. It is judged on the basis of school and community service, completion of a four generation genealogy chart, and a 500 word patriotic theme. The completion encourages the study of Law, American Heritage, and Genealogy among young men. The intent is to recognize good citizenship and patriotism and remind us of our heritage and the sacrifices of our ancestors, whether they immigrated in 1740 or 1980.

(Amended 6 Oct 2010) (Effective 1 Dec 2010)

George S. & Stella Knight Essay Contest Committee – The G&S Knight Essay Committee offers and monitors the annual contest which is open to all students who are United States citizens or legal aliens. Contestants shall be attending public, parochial, or private high schools (including accredited home schools). Contestants

shall be in their sophomore, junior, or senior grade of study during the contest year. The contest is conducted in three phases: local (Chapter), state (State Society) and National. The contest must be entered through a Chapter of the Sons of the American Revolution near the student's residence. The contest is for an original researched and proven topic written in English. The topic of the essay shall deal with: an event, person, philosophy, or ideal associated with the American Revolution, the Declaration of Independence, or the framing of the United States Constitution. *(Amended 6 Oct 2010) (Effective 1 Dec 2010)*

Flag Committee – To administer the loaning out, maintenance, and inventory of all Chapter Flags and their related equipment. *(Amended 6 Oct 2010) (Effective 1 Dec 2010)*

Good Citizenship Committee – To aid and monitor education and understanding of Good Citizenship qualities among students of all schools; advise in the development of good citizenship by stressing dependability, cooperation, leadership, patriotism in America, and cleanliness of speech and habits; issue a good citizenship award in the form of a certificate to the student from each eighth grade class who is nominated by their classmates and is selected by the faculty by use of these nominations. The intent is to award students who demonstrate and practice those qualities that form the foundation of ideal citizenship.

(Amended 6 Oct 2010) (Effective 1 Dec 2010)

Ertel Memorial Fund Committee – A permanent committee of a minimum of three past Cincinnati Chapter presidents, appointed by the Chapter President and approved by the Board of Management, to administer the Ertel Memorial Fund. Only the interest/dividends generated from the invested principle can be used for worthy purposes. The committee makes decisions as to these purposes and recommends expenditures to the Board of Management for approval.

(Amended 6 Oct 2010) (Effective 1 Dec 2010)

Book-Marks Committee – To aid in expanding and enforcing the understanding of Patriotism through the distribution of the Chapter Book-Marks to educational groups and facilities; service organizations, immigration and naturalization facilities, plus any similar groups and individuals. *(Amended 6 Oct 2010) (Effective 1 Dec 2010)*

Nominating Committee – Composition of this committee shall consist of the immediate Past Cincinnati Chapter President who shall serve as chairman, plus the

last three (3) Past Cincinnati Chapter Presidents who are available to serve. This committee shall monitor the entire Chapter membership to locate and select interested members that would be capable and willing to serve of the Board of Management and/or as Chapter officers. *(Amended 6 Oct 2010) (Effective 1 Dec 2010)*

Notification Committee – To utilize telephone, email, and other methods of modern communication to reach all levels of membership.

(Amended 6 Oct 2010) (Effective 1 Dec 2010)

Douglas G. High-Oration Contest Committee – This committee shall to nurture the understanding of Patriotism through the art of public expression and speaking among all students in grades 9, 10, 11, and 12 of all schools and home-schooling programs. It shall convert to the Joseph S. Rumbaugh Oration Contest at the National level. *(Amended 6 Oct 2010) (Effective 1 Dec 2010)*

Programs Committee – The Programs Committee will be responsible for the arrangements, speakers, and programs of Chapter meetings, luncheons, dinners, and/or events. This committee is to consist of a chairman who may enlist any number of compatriots to assist him as necessary.

(Amended 6 Oct 2010) (Effective 1 Dec 2010)

Publicity Committee – To issue news releases with photographs when feasible to local media of SAR activities and functions; to issue news releases of chapter activities and functions with photographs to the SAR Magazine, being cognizant of the deadline dates. *(Amended 6 Oct 2010) (Effective 1 Dec 2010)*

Newsletter Committee - To publish a Chapter Newsletter, on a semi-annual basis or as determined by the Board of Management. *(Amended 6 Oct 2010) (Effective 1 Dec 2010)*

Resolutions Committee – To meet as needed to consider and format suggested resolutions. They shall guard against injudicious and indiscriminate resolutions. They shall thoroughly review all of the information and instructions suggested to be covered by the resolution and submit it to the Board of Management or the Executive Committee (if one has been appointed), at the earliest opportunity for their final approval and consent to issue. *(Amended 6 Oct 2010) (Effective 1 Dec 2010)*

Revolutionary Sites and War Graves Committee –The objects of this committee shall have as its goal the task of marking all sites and war graves which are

associated with the American Revolution, and to keep a record of their location, dedication, and condition. *(Amended 6 Oct 2010) (Effective 1 Dec 2010)*

ROTC/JROTC Recognition Program Committee – To promote the professionalism, excellent performance, leadership, and inspiration of members of the University, College, and/or High School level ROTC Programs. This committee may consist of one or more members as appointed by the Chairman.

(Amended 6 Oct 2010) (Effective 1 Dec 2010)

Veterans Committee – Shall assist local level VA Medical Facility Veterans Administration Volunteer Services in benevolent assistance to hospitalized veterans and related activities, participate with the Veteran community on programs that further the goals and objectives of the groups and the SAR, and support the activities of the NSSAR Veteran’s Committee. *(Amended 6 Oct 2010) (Effective 1 Dec 2010)*

Webmaster – An internet web page is to be maintained and kept up to date as to Chapter officers, activities and other chapter items of interest and history. A link is to be established with the OHSSAR web page.

Section 13. – Officers and committee chairmen are encouraged to mentor other compatriots in the responsibilities of their positions to ensure that the missions and goals of the Chapter, the Ohio Society, and the National Society will succeed. Officers and committee chairmen are encouraged to document the standard operating procedures (SOP’s) of their positions in written format, and to file these SOP’s with the Chapter Secretary for continuity of operations. *(Amended 6 Oct 2010) (Effective 1 Dec 2010)*

Article III – Application Fees and Annual Dues

Section 1. – The application fees and dues shall be governed by the most recent copy of the Ohio Society Administrative Instruction 200-x where “x” is the suffix of the most recent version. The Chapter fees and dues are to be established by the Chapter Board of Management and added to Administrative Instruction 200-x.

The Administrative Instruction 200-x shall be made a part of these By-Laws, and shall be included as the first addendum page to this Article. The Chapter fees and dues will be the second addendum to this article and shall be entitled “Cincinnati Chapter, SAR, 2nd Addendum Page to Article III, Section 1, Application Fees and Dues of the By-Laws.”

In the event the Administrative Instruction 200-x, titled dues and fees, and serving as the addendum page of the Article, is no longer issued by the Ohio Society, SAR, a similar addendum page and table will be made up and installed in its place. This replacement addendum page and table shall list in the same manner and order, the dues and fees due to the State Office for each category of personnel action.

Section 2. – There are no provisions for “Life Membership” in this Chapter.

Section 3. – The annual dues for each member of Cincinnati Chapter shall be as established by the Chapter Board of Management and listed on the 2nd Addendum Page to Article III as stated in Section 1. Added to the Chapter dues, shall be the National Society annual dues, and the Ohio Society annual dues as listed in Section 1 of this Article. All dues shall be payable in advance, but not later than the first day of January each year (except as listed in Section 4 of this Article), to the Chapter Treasurer.

Section 4. – No National Society, Ohio Society, or Cincinnati Chapter dues will be collected for the year in which the new member registration or reinstatement is received at National between January and October. For applications and reinstatements received at National during November and December, these payments cover the dues through December of the following year.

Section 5. – Any member who shall remain in arrears of the payment of his annual dues for a period of three (3) months after the first day of January in any calendar year (except as listed in Section 4 of this Article) may be suspended. However, the Executive Committee of the Ohio Society, may upon application by the delinquent member, adjust his delinquency upon terms approved by said committee, including payment of the current year’s annual dues of the National Society, the Ohio Society, and the Cincinnati Chapter, and reinstate such delinquent member to activate membership in the Society.

Article IV Amendments

These By-Laws may be amended by a majority vote of all the members present at any Chapter Meeting, provided that such amendments shall have been proposed at a prior

meeting of the Board of Management, and thirty (30) days notice of such amendments shall be sent by the Chapter Secretary to all members of the Chapter.

Fee Schedule Oct. 2010

Administrative Instruction 200-4 Fees and Dues (National and Ohio Society)

The following table sets forth the schedule of required payments to the OHIO SOCIETY SAR *and reflects the addition of the Ohio Society fees for new applications, implementation of National Bylaw 19 Section 2, Family applications effective 01 November, 2003 and implementation of the Ohio Society Life Membership Program. This Administration Instruction 200-4 supersedes all others.* (Effective 1/1/08)

<u>PAYMENT FOR</u>	<u>NATIONAL</u>		<u>OHIO</u>		<u>TOTAL</u>
	<u>Fees</u>	<u>Dues</u>	<u>Fees</u>	<u>Dues</u>	
New Member Application ** & ***	\$80.00	\$30.00		\$10.00	\$120.00
New Member Application (Blood relative under 18-25) **	\$30.00	\$30.00		\$10.00	\$70.00
CAR New Member Application (Transferring & under 22) **	None	\$30.00		\$10.00	\$40.00
Junior Member (Joint CAR & SAR)***	\$80.00	\$30.00		\$10.00	\$120.00
Youth	\$30.00				\$30.00
Supplemental Application	\$40.00		\$5.00		\$45.00
Reactivated (reinstatement) **		\$30.00	\$5.00	\$10.00	\$45.00
Registration (Annual Dues)		\$30.00		\$10.00	\$40.00
Dual members (Annual Dues) (Ohio not primary)				\$10.00	\$10.00
At-Large Chapter (Annual Dues)		\$30.00		\$15.00	\$45.00
				includes chapter dues	
Ohio Life Member (One payment) # Pays National, Ohio Society and Chapter	Suspended				\$600.00
Junior Member	\$30.00	\$10.00			\$40.00

**** Payment for applications and reactivations** received at National during January through October, cover the National and Ohio dues through December 31 of the year in which the payment is received at National. For applications and reactivations received at National during November and December, these payments cover the dues through December 31 of the following year.

***** The fee for Family applications** is \$80.00 for the first application and \$30.00 for each additional application provided that each additional application shall be on the same genealogical line or shall be connected by relationships not to exceed two linkages removed from the first applicant's line, proof of which shall be by primary documentation only. Family applications must be submitted at the same time.

Youth Registrant under age 18. Application fee \$30.00 receives Youth Registrant certificate and pin. SAR membership is held in escrow until age 18 and activated by payment of dues.

Youth Life Member under age 18 is enrolled as Youth Registrant and receives Youth Registrant certificate and pin. SAR membership is held in escrow until age 18 when OHSSAR begins paying National, Ohio Society and Ohio Chapter dues. Suspended

**CINCINNATI CHAPTER SAR
2ND ADDENDUM PAGE TO ARTICLE III SECTION 1
APPLICATION FEES AND DUES OF THE BY-LAWS**

October 2010

Chapter Supplement to Ohio Society SAR Administrative Instruction 200-4
(See AI 200-4 for terms and conditions)

PAYMENT FOR	STATE AND NATIONAL TOTAL (See SI200-4)	CHAPTER FEES DUES	GRAND TOTAL
New Member Application (See AI 200-4)	\$120.00	\$15.00	\$135.00
New Member (Blood Relative under 18-25)	\$70.00	\$15.00	\$85.00
CAR New Member Application (Transferring & Under 22)	\$40.00	\$15.00	\$55.00
Supplemental Application	\$45.00	\$5.00	\$50.00
Reactivation (Reinstatement)	\$45.00	\$12.00	\$57.00
Registration (Annual Dues)	\$40.00	\$12.00	\$52.00
Dual Member (Annual Dues) (Ohio not primary)	\$10.00	\$12.00	\$22.00
Dual Member (Annual Dues) (Ohio primary)		\$12.00	\$12.00
At-Large Chapter (Annual Dues)	\$45.00		\$45.00
Ohio Life Member Program <small>Suspended</small>	\$600.00		\$600.00