


Using Adobe Reader Tips and Tricks

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What is Adobe Reader?

- ❑ Adobe Portable Document Format
 - ❑ **Invented by Adobe Systems and perfected over 15 years**
 - ❑ **Adobe Portable Document Format (PDF) lets you capture and view robust information — from any application, on any computer system — and share it with anyone around the world.**
 - ❑ **Free for downloading and use**
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How To Get It

- Go to www.adobe.com
 - Look for Adobe Reader
 - Current version--7.0.7
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Why Care

- ❑ **Greatest way to share your documents and maintain control of the content**
 - ❑ **Many Genealogical software programs will print through it**
 - ✓ **Data can't easily be imported to another database**
 - ❑ **Smaller file size makes it great for e-mailing—as much as 6:1 reduction in text files**
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Why Care

- Almost all manuals being delivered using pdf.**
 - Free is a good price**
 - Many free or low price pdf printer drivers available**
 - Great way to share documents**
 - De facto standard**
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Unique Tools

- Navigation
 - Zoom
 - Snapshot
 - Search
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