

## Sample Request Letter to Family

Date \_\_\_\_\_

Dear \_\_\_\_\_,

As you may know, I am gathering information about our family history. I am currently working on the \_\_\_\_\_ branch of the family, and I wonder if you could give me any information about them. In particular, I am looking for *(short list of information that you need, such as names or birth dates of specific people)*

I appreciate you taking the time to help me out. If you would like, I would be happy to send you the family information that I have already collected for this branch.

Sincerely,