

# GENEALOGICAL SOCIETY OF SOUTH WHIDBEY ISLAND



## *GSSWI Policy for Field Trip Charges*

On July 16, 2007 the Board decided to have all persons in a car share the costs of a field trip equally, including the driver.

On July 13, 2009 the Board decided GSSWI will fund the car & driver ferry fares both ways on scheduled field trips.

Mileage for each field trip will be calculated using the *Table for Calculating Field-trip Mileage*. This EXCEL spreadsheet calculates the Total Mileage Amount and cost per person for 2-5 occupants of a car. On the spreadsheet, Total Amount = Round-trip miles \* Factor \* Price of Fuel.

For the spreadsheet, repository miles were taken from Google Map and fuel price is to be taken from Naomi's Self Serve – the Valero station by Ken's Korner. The fuel price is based on a 25 cent margin on either side so the Field Trip Director will rerun the spreadsheet to recalculate if fuel is more than 35 cents under or over the Price of Fuel currently used.

Participants may also incur other costs which they pay themselves, for example:

- Passenger fare from Mukilteo to Clinton.
- Fees for using the repository facility
- Duplication fees
- Food and drink